

Nepean Seniors Recreation Centre
Volunteer Management Board Meeting
November 8, 2023

Present: Janet Laframboise (Chair), Verna Toy (Treasurer), Terry Mayne (Webmaster), Dorothy Latour (Volunteer Coordinator), Normajeane Barry (Member at Large), Steve McIntyre (Member at Large), Frank Carbonette (Member at Large), Maureen Moynahan (Program Coordinator).

Approval of Agenda: Steve McIntyre, seconded by Dorothy Latour.

Approval of Minutes of October 11, 2023: Terry Mayne and seconded by Steve McIntyre.

Reports:

Chair

- Janet was extremely pleased with the turnout for Military Whist. Frank and Verna did a great job working the membership to attend. We had approximately 30 people.

Christmas Breakfast

- Redwoods will again provide breakfast wraps with some gluten free. Janet will again pick up sausage rolls from the Butchery the morning of December 5
- It was decided that we had too many cheese and fruit trays last year so depending on the numbers who sign up, we will limit our purchase to two cheese trays and two fruit trays.
- Terry will again pick up bagels from Kettleman's and again, depending on the numbers, possibly as many as three dozen.
- Verna will solicit Costco for gifts, not gift cards.
- Normajeane and Steve will purchase jams, cream cheese, etc. She will get the list from Art McCready as to what he purchased last year.
- Maureen will make the poster and Terry will post on the website.
- Maureen will also look into table decorations.
- Terry will contact Art to see if he is willing to play Santa Claus.
- Janet to invite the Mayor and our Councillor Sean Devine.
- Songsters will begin to singing at approximately 10:30 after they have had breakfast. The director of the Songsters will be paid \$100.00.
- There will be no limit in numbers for registration.
- Instead of a Photo Booth, Verna has agreed to take pictures of each table.
- The Board will arrive at 8 am, to make coffee and cutting bagels etc.
- Maureen to ask Tara to participate helping the Board.

- Maureen has agreed to help Verna, Steve and Frank to get their police check completed. A date has yet to be set up for that to happen.
- Verna will contact Aline, the instructor, and together they will buy the supplies for the class. No date has yet been decided.
- It was decided by the members that we would not have a pot luck lunch this December.

Treasurer

- Verna provided the latest financial report. After discussing the membership situation, we decided we must find ways to advertise our senior centre to increase the numbers. Maureen said she would check on the price to advertise on the big sign outside.

Webmaster

- Terry reported that he will begin archiving in January 2024.

Volunteer Coordinator

- Dorothy reported the hours are now at 2,253. She reminded Board Members to get their hours submitted.

Special Events

- As discussed above re the Christmas Breakfast, the next board meeting will be held on December 1st to discuss and finalize all the arrangements.
- Maureen received feed back from members regarding having other activities at February Blas Bash rather than just cards.

Program Coordinator

- Maureen felt that the hall room for the AGM was sufficient.
- The Convenors were happy and did get some new memberships.
- The Coffee came from Tulip and Maple and cost \$499. This was felt to be exorbitant. There was a lot of wastage.
- Maureen reported that with your membership came the fact that a person can now attend any senior centre run by in the city. She also reported that quite a few members have not paid, so the Leads of the activities will be given a list and they will ask those members to pay or renew their membership.
- Maureen brought up the fact that maybe the Board would like to take over the lounge.
- Verna is the contact person for obtaining sponsorship for the Christmas Breakfast.

Adjournment: Steve McIntyre, seconded by Dorothy Latour.

Next Meeting: December 1, 2023, at 10:00 am.