

**Nepean Seniors Recreation Centre
Volunteer Management Board Meeting
June 14, 2023**

Present: Janet Laframboise (Chair), Steve McIntyre (Member at Large), Terry Mayne (Webmaster), Verna Toy (Treasurer), Normajean Barry (Member at Large), Jennifer Stewart (Program Coordinator), Frank Carbonnette (Prospective Member at Large)

Absent: Dorothy Latour (Volunteer Coordinator)

Approval of Agenda: Terry Mayne, seconded by Verna Toy

Approval of Minutes of May 10, 2023: Steve McIntyre, seconded by Terry Mayne

Reports:

Chair

- Board Members are no longer covered by the City's Community Partner Insurance Program as we only use the premises and not run the City's premises. If we need insurance for extra coverage for an event, we pay \$5.00.
- Military Whist prizes were discussed, before the Pandemic there was a 50/50 split for the prize money. Verna suggested we go back to that system. Even with prize money split, we still make a profit.
- Terry has collected \$500 in gift cards to date. Verna Toy and Steve McIntyre have agreed to coordinate collecting from some businesses in Barrhaven. They will be provided with a letter of introduction from Jennifer.
- The Canada Day barbecue will be held July 5, from 11:30 to 2:00 pm. Tulip and Maple will do hamburgers and hotdogs, and wrap in foil. Side salad will be provided by Barrhaven Manor and desserts provided by Astoria. Jennifer has hired a musician and has procured a projector to run Canada Trivia. Tickets will be \$10:00 a person. Normajean and Steve will pick up chips, etc for snacks from Costco. Jennifer will make a punch, and water, coffee and tea will be provided.
- Ice Cream Social will take place on August 2, 2023, in Halls A & B from 1:00-3:00 pm and tickets will be \$2.00. Jennifer has a musician booked. A special meeting will be held on July 19 at 9:30 am to finalize the details regarding amounts of ice cream etc. It was suggested we get in touch with Art McCready as he had all the details of what was needed to purchase from last years event.
- The Murder Mystery was discussed, and it was decided a murder mystery was too much work, and we will not proceed with this. Instead, it was suggested by Normajean that maybe an evening of different card games, with sandwiches and desserts being provided.

Treasurer

- Report provided for May 2023.

Webmaster

- E Hub to be provided to Betsy by June 23, 2023. Terry reported there were approximately 1000 people signed up.

Volunteer Coordinator

- In Dorothy's absence, Janet reported that 762 hours had been reported o date. She urged that the Board members submit their hours.

Special Events

- Canada Day Event already discussed, see above.

Program Coordinator

- There was a review of Board Goals. It was discussed and it was decided that a review of our Terms of Reference will be taken during a couple of meetings in the fall to simplify the wording. Jennifer provided the Board Members with a copy the Kanata Council Inc. detailed information and it was decided that it doesn't really apply to us.

Adjournment: Verna Toy and seconded by Steve McIntyre.

Next Meeting: July 19, 2023, at 9:30 am.