

Nepean Seniors Recreation Centre
Volunteer Management Board Meeting
December 1, 2023

Present: Steve McIntyre (Member at Large), Terry Mayne (Webmaster), Verna Toy (Treasurer), Frank Carbonette (Member at Large), Dorothy Latour (Volunteer Coordinator), Normajeane Barry (Member at Large), Maureen Moynahan (Program Coordinator).

Absent: Janet Laframboise (Chair), Art McCready (Past Chair)

Approval of Agenda: Frank Carbonette, seconded by Dorothy Latour.

Approval of Minutes: Terry Mayne and seconded by Verna Toy approved the Minutes of October 11, 2023.

Reports:

Chair

- In the absence of Janet Laframboise, Steve McIntyre chaired the meeting.

Christmas Breakfast

- Board Members to arrive at 8:00 am, Maureen on site for 7:30 am.
- Verna offered to pick up poinsettias for table decorations and to make some additional decorations. There will be 20 tables.
- Maureen stated that Tulip and Maple will provide coffee and tea and water for a cost of \$200 which the city will pay for.
- Sean Devine, the city councillor for our area has accepted our invitation to attend.
- Terry Mayne will buy the bagels.
- The Redwoods will provide the wraps and banana bread.
- Normajeane Barry will pick up cream cheese, jams, fruit trays and Christmas plates.
- It was decided to prepare for 130 people, including the Songsters.
- Steve McIntyre will bring a tall slim tree with decorations.
- There will be gift cards as per usual, and a number of gift baskets.
- Art McCready will again play Santa Claus.
- One chair at each table will be marked to qualify for a door prize.
- Janet Laframboise has ordered sausage rolls from the Butchery and will pick them up.

Other

- Frank Carbonette and Verna Toy reported they have their police check done.
- Steve McIntyre will complete his application with Maureen.
- Discussion re: the Cricut. Verna reported that the instructor had some reservations, so further discussions are postponed until February or so. Seems to be with a problem investment of the instructor's time and financially.
- Chair Nominations: In light of the fact that Janet Laframboise is retiring at the end of December, Verna Toy was approached to take on the position as Chair. She felt she would rather not at this time, so Steve McIntyre has volunteered to step up. A vote will be taken in January at the next meeting.

Treasurer

- Verna stated that she will be sending out a financial statement at the end of December. She would also like to have an audit done informally at the beginning of the year.
- A report was given regarding Military Whist. There were 31 participants and was very successful. A decision was made not to serve any dessert until Whist was finished.
- The next Military Whist will be the January 25, 2024.

Webmaster

- Terry stated he has changed the front page of the Website. There are three categories, THIS MONTH, WHAT TO LOOK FOR, and JOIN US. Terry is not happy with the last category and wishes suggestions as to what to name the last column.

Volunteer Coordinator

- Dorothy reported the hours are now at 2,670.5. She asked the Board to send in their hours before the end of the year. Terry is to put a reminder on the web page for people to send in their hours by the end of Dec.

Communications Coordinator

- Frank volunteered to take over this responsibility. This position has been vacant for the past three years, so his volunteering is gratefully accepted.

Special Events

- No items under this topic.

Program Coordinator

- A date has been set for the February Blahs Bash. It will be February 16, 2024.
- Maureen asked the Board if a decision had been made regarding the purchase of the dishwasher. The Board has declined. Maureen also discussed the fact that the stove has been disposed of due to mice droppings. After more discussion the Board decided to buy a stove in the new year.
- The Songsters sent a request asking the Board to buy a piano for them. At this time, as they are not members of the Seniors Centre, it was felt to be inappropriate. A Board member made a suggestion that maybe we could pay half of the moving costs getting it to the Centre if they bought it. There are many pianos advertised for free, and if they took advantage of a free piano we might consider paying half the moving cost.
- Frank offered to look at the piano that is in the Heritage room to see if it was fixable, but not having tools it was impossible for him to try to do repairs.

Adjournment: Steve McIntyre, seconded by Dorothy Latour.

Next Meeting: January 10, 2024, at 10:00 am.