

NEPEAN SENIORS CENTRE BOARD  
BOARD MEETING  
APRIL 10, 2024

**PRESENT:**

Steve McIntyre (Chair), Verna Toy (Treasurer), Dorothy Latour (Volunteer Co-ordinator), Terry Mayne (Webmaster), Frank Carbonette (Communications Co-ordinator), Normajean Barry (Member at Large), Maureen Moynahan (Programme Co-ordinator).

**ABSENT:**

Janet Laframboise (Past Chair).

**APPROVAL OF MINUTES (Special Planning Meeting held March 6, 2024).** Verna Toy approved, seconded by Dorothy Latour.

**REPORTS**

**CHAIR**

Breakfast with Janet. Normajean volunteered to call Janet to see if she has recovered enough to meet with us and maybe choose a date. She will report back.

Verna has offered to buy the stove. She has a budget of approximately \$1,000.

**TREASURER**

Verna presented the 2024 proposed budget with a 5% increase over 2023 to take into account inflation. Frank Carbonette wants to decrease the Bridge Tournament expenses from \$700 to \$200. He also would like to change the budget income for the Bridge Tournament from \$900 to \$200. As regards the Military Whist budget, he would like to increase the expenses to \$400. After some discussion, the members agreed to increase the Ice Cream Special budget to \$400.

**WEBMASTER**

Nothing to report.

**VOLUNTEER CO-ORDINATOR**

Dorothy reported 574 hours.

**SPECIAL EVENTS**

The date of the Volunteer Appreciation Lunch has been changed to June 6, 2024. Maureen reported that some members have asked for a return to "Awards Volunteer Plaques"

### **PROGRAM CO-ORDINATOR**

Maureen reported that she has been able to obtain a defibrillator through a special city program at no charge to the Board.

The First Aid CPR training program also will be at no cost to the Board.

A Fall Prevention Program will be held on April 24 from 10 am to 11 am. Members will be encouraged to register at the front desk.

Harmonization has now taken place. The co-ordinators are asked to remind their participants by an announcement to get their pictures taken and to swipe their ID cards each time they participate.

Maureen informed the Board members that insurance coverage is no longer needed as there are no outside activities. The insurance will be cancelled.

Maureen is looking into a Fraud Prevention Program to be led by the Ottawa Police. No dates as yet.

### **ADDITIONAL BUSINESS**

Terry Mayne made a motion/suggestion that the minutes be available within one week of the meeting so he could post them on the website.

Frank announced the fall Bridge Tournament will be held Saturday October 19, 2024. A suggestion was made that instead of providing a lunch, participants bring their own lunch. The suggestion was favourably received.

The Board will now be responsible for the coffee in the lounge. As usual the coffee will be made by the front desk staff but the Board will be financially responsible for resupply. It was noted that it is self sustaining.

### **ADJOURNMENT**

Terry Mayne seconded by Frank Carbonette.

### **NEXT MEETING**

May 8, 2024.