

**NEPEAN SENIORS RECREATION CENTRE  
VOLUNTEER MANAGEMENT BOARD MEETING**

**Wednesday, May 9, 2018 – 09:30 a.m.**

**MINUTES**

**PRESENT:** Art McCready, Barbara St. Laurent, Janet Laframboise, Terry Mayne, Leslie Dondale,

**ABSENT:** Dorothy Latour, Nancy Wright

**1. Approval of the Agenda**

Approved (motion by Barbara, seconded by Terry)

**2. Minutes of Meeting – April 11, 2018**

Approved (motion by Janet, seconded Barbara)

**3. Reports**

**Chair Report:**

Art and Leslie moved the Canada 150 quilt and the Crafters are very pleased with the new location. Art spoke with Audrey Fitzpatrick regarding Board approval for all future work needed prior to work being commissioned and completed.

The **NSRC Terms of Reference** was updated by Art to reflect the membership approved changes from our 2017 AGM. A copy of the changes was provided to all prior to the May meeting and were approved by Terry and seconded by Barbara. The Board members will meet during the summer to review the Terms of Reference and bring it up to date. Leslie suggested leaving wording and that only changes in content and not how worded be made.

Art presented the changes suggested at the April meeting for the **Financial Report** to the end of March, 2018. Art also provided copies of the April month end report.

**Webmaster Report:**

Terry will meet with Jessica Dalen and Art will try and make himself available. At the meeting there was no change in information regarding the Domain change. Terry enquired regarding the 2017 AGM Minutes for the Travel Club. Barbara will provide these to Terry.

**Volunteer Coordinator:**

To date, 3292.25 hours have been reported for 2018. The Volunteer Appreciation event went very well and everyone seemed to enjoy themselves. Thanks to Barbara for organizing and helping out.

**Communications Coordinator:**

Janet will be meeting with Suzan Ascroft, Nepean Songsters President on May 10<sup>th</sup> to prepare a feature for the July-August HUB. Janet introduced herself to Betty Usher at the Volunteer Appreciation event and mentioned that her name was given to her to do an article on her regarding her working for the City and

being a member of the Nepean Seniors Recreation Centre. On May 1, 2018 Janet completed her Police Records Check in person as she was not able to do so on-line and is still waiting for the letter.

**Special Events,** reported by Leslie:

The Bridge Tournament was held on May 5, 2018 at V!VA Barrhaven. Some of the members did not sign up their partners and as there were people on the waiting list they were not included. Lunch was provided and there were no prizes. Leslie enquired where they would like the next tournament held. All agreed to have it at the Seniors Centre in the Heritage Room or Hall F. Leslie will check to see if Hall F would be available. May 18<sup>th</sup> is the last Military Whist event until September. The Canada Day BBQ hosted at Capone's is scheduled for June 26. Leslie has advised that Randy Crawford will not be available for the Canada Day BBQ nor the Ice Cream Social due to health issues. The Ice Cream Social will take place on Monday, August 13<sup>th</sup> from 2:00 to 4:00 pm. Art will check on the cost of ice cream and lactose free sherbet. Art will also check on the cost of toppings.

**Murder Mystery:** Nancy met with someone who writes her own mysteries and only wants recognition for her work. Leslie provided the 3 plays and we all agreed on "Barbeques are Murder" as a dinner mystery event sometime at the end of October or beginning of November. Leslie to advertise for actors to start rehearsing in September. The Board agreed to include special 30<sup>th</sup> Anniversary features at the September Activity Representatives meeting and our October OPEN HOUSE/AGM. There was some mention of a cook off.

**Program Coordinator, Leslie Dondale:**

The first new Attendance Draw is May 11<sup>th</sup>. The Age Well Celebration is on June 8<sup>th</sup> in Rooms A and B. Art and Terry will cover from 9:30-12:00 and Janet will cover 12:00 to 2:00 pm. Our Ottawa Paramedics will be on site for their drop in Wellness Clinic in the Patio Room.

Leslie enquired whether the Board would like a June meeting potluck and the response was no, we will keep the potluck for the December meeting as usual.

**Other Business:**

At the next Board meeting the Board is to schedule the Activity Reps Meeting. Suggested dates were September 18<sup>th</sup> around 10:00 or Friday, September 21<sup>st</sup>, with lunch provided.

Also to be discussed at the June meeting is the AGM, New Board Members and positions fulfilled.

Leslie brought up the question whether the Centre should remain open on Thursday, December 27<sup>th</sup> or Friday, December 28<sup>th</sup>. We all agreed that the Centre will be closed for those two days and open on January 2<sup>nd</sup>.

Meeting adjourned (motion by Barbara, seconded by Terry) at 11: 30 am.

**The next Board meeting is Wednesday, June 13 at 09:30 am.**